

NSSP Annual Teen Leadership Conference, Vancouver, WA July 24-25, 2022
Group Conference Registration Form – A *Please Print Legibly or Type*

Name of School _____

School Phone () _____ Fax () _____

School Address _____

City _____ State _____ Zip _____

Advisor Name _____ Cell Phone # _____

Home Phone () _____ E-Mail _____

Arrival Date: _____ Departure Date: _____

List of Participants

Advisor Name(s)	Home Phone	Student Name(s)	Gender
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

of Students _____ # of Advisors _____
 Total number of participants _____

Contact Hilton Vancouver, WA (360) 993-4500
 and ask for the ADTSEA group rate code
 All school groups are responsible for all hotel charges
 Advisors can elect to share a room with their child; otherwise
 all rooms will be assigned by gender.
 There will be ABSOLUTELY NO mixed gender rooms.

Cost Worksheet

Registration fee before June 1, 2022	\$200.00	x	# participants _____	=	_____
Or registration fee after June 1, 2022	\$225.00	x	# participants _____	=	_____
1 Day Registration	\$100.00	x	# participants _____	=	_____

Please Indicate Day Attending: Sunday Monday

Payment Options: _____ Check (made payable to ADTSEA) _____ Purchase Order _____ Contact ADTSEA Office to pay by credit card

Send Payment/Purchase Order to: ADTSEA 1434 Trim Tree Road, Indiana, PA 15701
 Phone: 724-801-8246 Fax: 724-349-5042

If your organization check is not available by the deadline, a copy of your check request should be included to avoid a late fee. Because of space limitations, registration will be granted on a first-come, first-serve basis.

Registration Checklist

- Registration packet must include
ALL of the following:
 _____ Group Registration Form A
 _____ Participant Registration Form B for every participant
 _____ Student Emergency Medical Form C for every student (2 pgs.)
 _____ Adult Emergency Medical Form D for every adult (2 pgs.)
 _____ Advisor/Chaperone Conference Agreement Form E
 _____ Conference Registration Payment (see above)

CANCELLATION POLICY:

ADTSEA requires a 7-day notice prior to the first day of the event to cancel individual or group registrations. No refunds will be granted without a 7-day notice.

NSSP Annual Teen Leadership Conference
Group Conference Registration Form – B

Please Print Legibly or Type

Submit **one form per person** registering (student & adult). All participant registration forms from each group should be sent together.

Participant Name _____
(Print Last, First, Middle Initial)

Home Phone (____) _____ E-Mail _____

Home Address _____

City _____ State _____ Zip _____

School Name _____ Gender ____ Age _____ Grade _____
Please check one ___ Student ___ Advisor ___ Other (Volunteer staff, presenter, etc.)

Emergency Contact Information

Name _____ Relationship _____

Day Phone (____) _____ Evening Phone (____) _____

Name _____ Relationship _____

Day Phone (____) _____ Evening Phone (____) _____

Participant Agreement

1. I understand that **all school rules apply at the conference**. Therefore, I understand that alcohol, tobacco, or other illegal drug use and possession/use of firearms and fireworks are prohibited.
2. I understand that ANY advisor at any time may reprimand any participant for ANY violation of conference, or hotel rules. If I am a student, my advisor will be informed of my actions.
3. I am responsible for my own actions and will conduct myself in a mature, safe manner at all times. I further understand that vulgarity, profanity, obscene conduct or expressions, and horseplay are not acceptable.
4. I agree to wear my name badge at all times for conference identification and personal medical information in case of an emergency.
5. I agree to attend and participate in ALL scheduled program activities. In case of illness, I will inform my advisor and conference administration.
6. I agree to be on time to all sessions and will take responsibility for my safety by traveling in pairs and/or groups at all times.
7. I understand that I am to remain on the conference premises at all times.
8. **I agree to abide by the dress code for this conference.**
9. I understand that boys are not allowed in girls' rooms and girls are not allowed in boys' rooms.
10. I agree to abide by the conference curfew and understand that room checks may be conducted by advisors or conference staff shortly after curfew.
11. I agree to abide by all conference and hotel rules and regulations. I further understand that excessive noise in the hallways, rooms or elevators is not acceptable.
12. I understand that some scheduled meals will be provided. I will be responsible for additional expenses, telephone charges, personal expenditures, outing expenses, and I must settle all of these expenses prior to my checkout from the hotel.
13. I understand that photos and videos will be taken at the conference, will become the property of the NSSP/ADTSEA Organization and may be used in various media (brochures, posters, video, CD ROM, newspapers, bulletins, etc.) for the purpose of the program marketing (promotion, program description, student recruitment, etc.). I consent and authorize the use of photographs of me without compensation by any members of the NSSP/ADTSEA Organization.

I have read and agree to comply with the above stated terms and conditions. I understand that the NSSP/ADTSEA Organization members reserve the right to dismiss me from the conference if I fail to follow this agreement, and that my violation of any of these terms and conditions may subject me to immediate expulsion from the conference. If I am a student, my parent(s)/guardian(s) will be notified, and if necessary, will be responsible for my immediate conference removal.

Participant's Signature _____ Date _____ Advisor's Signature _____ Date _____

If participant is under 18 years of age.

I have read this agreement, discussed it with my teen and accept all the terms and conditions as stated.

Parents/Guardians Signature

Date

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Student Emergency Medical Form – C (Page 1 of 2)

Please Print Legibly or Type

Name _____ Birthdate _____ Age _____ Gender _____
Last First MI

School _____ Advisor Name _____

Parent/Guardian _____

Day Phone () _____ Evening Phone () _____

Alternate Contact _____

Day Phone () _____ Evening Phone () _____

Medical History

History: Please date/check all that apply
_____ Ear Infections _____ Chicken Pox _____ Date of Last Tetanus Booster _____
_____ Rheumatic Fever _____ Convulsions _____ Medical Info the conference administrators should be aware of _____
_____ Diabetes _____ German Measles _____
_____ Mumps _____ Measles _____
_____ Behavior _____ Asthma _____
Sensory impairments _____
Chronic problems or illnesses _____
Recently or currently being treated for any medical problems _____
Physical limitations to normal activity _____

Parental Permission – I give my permission for such diagnostic and therapeutic procedures as may be deemed necessary for my son/daughter in case of an emergency.

Agreement & Consent for Treatment

This is to certify that I, or in the case of a minor child, the undersigned parent/guardian, hereby consent to and authorize the administration and performance of all needed medicines and surgical treatment, and the administration of any anesthetic which, in the opinion of the attending physician, may be necessary and advisable in the event of any medical emergencies regarding my son/daughter. It is understood that efforts shall be made to contact the undersigned prior to rendering emergency treatment to the patient.

Participant Signature _____
In the case of a minor child (under 18), parent/guardian _____

Signature Print Name Relationship

Medical Card Information

Name _____
Age _____ Home Phone() _____
Parent/Guardian _____
Day Phone () _____
Doctor's Name _____
Doctor's Phone () _____
Insurance Policy _____
Policy # _____

Allergies: Please list all allergies, including insect bites, medicines, food, plants, animals, etc.

Medications: Please list all medications currently being taken.

Dietary Restrictions:

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Student Emergency Medical Form – C (Page 2 of 2) Release Waiver & Indemnification Form

The undersigned student participant and his/her parent(s) or legal guardian(s), if the student participant is under the age of 18 years, do hereby execute this release waiver and indemnification for himself/herself, and his/her heirs, successors, representatives, and assigns, and hereby agree and represent as follows:

To release the **American Driver and Traffic Safety Education Association/National Student Safety Program, Hilton Vancouver Washington, all outing locations**, and their officers, employees, and agents from any and all liability, loss, damage, costs, claims or causes of action including but not limited to all bodily injuries and property damage arising from participation in the National Student Safety Program Annual Teen Leadership Conference, on July 24-25, 2022, Vancouver, WA excluding liability arising out of sole negligence.

The undersigned further agree to indemnify and hold harmless the **American Driver and Traffic Safety Education Association/National Student Safety Program, Hilton Vancouver Washington, all outing locations**, and their officers, employees, and agents from any and all liability, loss, damage costs, claims or causes of action including attorney's fees and witness costs, arising from participation in the National Student Safety Program Annual Teen Leadership Conference.

Participant's Signature

Date

In case of a minor child under 18, parent/guardian signatures:

Parents/Guardians Signature

Date

Parents/Guardians Signature

Date

Emergency Contact Names and Phone Numbers (include area codes)

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Adult Emergency Medical Form – D (Page 1 of 2)

Please Print Legibly or Type

Name _____ Birthdate _____ Age _____ Gender _____
Last First MI

School _____ Advisor Name _____

Day Phone (_____) _____ Evening Phone (_____) _____

Emergency Name _____

Day Phone (_____) _____ Evening Phone (_____) _____

Medical History

History: Please date/check all that apply

____ Ear Infections _____ Chicken Pox
____ Rheumatic Fever _____ Convulsions
____ Diabetes _____ German Measles
____ Mumps _____ Measles
____ Behavior _____ Asthma

Date of Last Tetanus Booster _____

Medical Info the conference administrators should be aware of

Currently taking medications prescribed by physician _____

Sensory impairments _____

Chronic problems or illnesses _____

Recently or currently being treated for any medical problems _____

Physical limitations to normal activity _____

Agreement & Consent for Treatment

This is to certify that I hereby consent to and authorize the administration and performance of all needed medicines and surgical treatment, and the administration of any anesthetic which, in the opinion of the attending physician, may be necessary and advisable in the event of any medical emergencies for me. It is understood that efforts shall be made to contact the emergency person designated on this form prior to rendering emergency treatment to me.

Participant's Signature _____

Medical Card Information

Name _____

Age _____ Home Phone(_____) _____

Emergency Contact Name _____

Day Phone (_____) _____

Doctor's Name _____

Doctor's Phone (_____) _____

Insurance Policy _____

Policy # _____

Allergies: Please list all allergies, including insect bites, medicines, food, plants, animals, etc.

Medications: Please list all medications currently being taken:

Dietary Restrictions:

NSSP Annual Teen Leadership Conference

Adult Emergency Medical Form – D (Page 2 of 2) Release Waiver & Indemnification Form

I do hereby execute this release waiver and indemnification for myself, and my successors, representatives, and assigns, and hereby agree and represent as follows:

To release the National Student Safety Program of the **American Driver and Traffic Safety Education Association/National Student Safety Program, Hilton Vancouver Washington, all outing locations**, and their officers, employees, and agents from any and all liability, loss, damage, costs, claims or causes of action including but not limited to all bodily injuries and property damage arising from participation in the National Student Safety Program Annual Teen Leadership Conference, on July 24-25, 2022, Vancouver, WA excluding liability arising out of sole negligence.

I further agree to indemnify and hold harmless the **American Driver and Traffic Safety Education Association/National Student Safety Program, Hilton Vancouver Washington, all outing locations**, and their officers, employees, and agents from any and all liability, loss, damage costs, claims or causes of action including attorney's fees and witness costs, arising from participation in the National Student Safety Program Annual Teen Leadership Conference.

Participant's Signature

Date

Emergency Contact Names and Phone Numbers (include area codes)

NSSP Annual Teen Leadership Conference

Advisor/Chaperone Conference Agreement – E

An Advisor/Chaperone must be at least 21 years of age. Each Advisor/Chaperone must agree to and sign the following:

Pre-Conference Responsibilities

- Meet with student group, advisors/chaperones, and students' parents, and review all items on the participant agreement, informing them that all school rules apply throughout the conference.
- Discuss all transportation issues, etc., and the procedures to be followed in case a student is dismissed from the conference early for violation of conference rules.
- Discuss all student consequences of violations of any school or conference rules.
- Inform all students of the dress code for the conference and the Awards Banquet.

Conference Responsibilities

- **SET THE EXAMPLE** by following all school and conference rules. This includes abstaining from the use of alcohol, tobacco or other drugs.
- Attend the Advisor Orientation meeting on the first day of the conference.
- Participate in **ALL** scheduled conference activities. Recreational activities are to be conducted before or after the conference except when designated in the program as educational/cultural free time.
- Know the whereabouts of your group and be available to respond to any emergencies or needs that may arise.
- **Enforce the curfew, dress codes** and other behaviors as stated in the participant agreement.
- Get the students to all sessions on time.
- Immediately address/discipline any student participant who is violating conference rules and notify his/her advisor immediately thereafter of the incident.
- Consult with any member of the conference administration if a member of your group has a problem.
- Provide general supervision of students to help keep the conference activities running smoothly.
- Abide by the dress code for the conference and Awards Banquet.
- Respect all school groups that may not have the same philosophy as your group.

Post-Conference Responsibilities

- Follow-up any disciplinary actions that may be needed with any of your students.
- Encourage and assist your group to implement or enhance programs in your school/community with ideas gained at the conference, and the action plan developed by your team.
- Be available as a networking resource to share ideas and information with others in your community.

I have read and agree to comply with the above responsibilities. I understand that I must have clear consequences for my students for any infractions of conference rules. I understand that if it is necessary for me to remove one or more of my students immediately from the conference due to a decision of the conference administration, I will make all arrangements with the parents/guardians of the student(s) for dismissal.

Advisor Name (please print legibly)

Name of School Advising

Advisor's Signature

Date

Submit one form per Advisor/Chaperone. Duplicate as necessary.

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Conference Rules and Regulations

These rules are designed to ensure that all participants enjoy a maximum learning experience in an environment conducive to an exchange and sharing of ideas and concepts. Your cooperation in abiding by these rules is expected. Conference participants who violate these regulations will be subject to disciplinary action, which may include being sent home and/or a report made to the participant's parent(s) or guardian(s) or administrator. Program participants are expected to abide by these conference regulations regardless of age.

ATTENDANCE: Your participation and attendance at workshops and general sessions is mandatory. Participants must remain on the conference premises at all times.

BEHAVIOR: All participants are expected to conduct themselves in an orderly manner. Behavior which falls below generally accepted standards may result in removal. The volume of radios and television will be kept at a reasonable level. Headsets for CD players/radio/cassette are NOT to be used during conference times.

CURFEW: Participants must be in their room by curfew each night. Participants are expected to remain in their rooms from curfew until wake-up (no trips to candy, pop or ice machines). Phone calls from room to room after curfew are prohibited.

PROPERTY DAMAGE: Intentional damage or theft of hotel or personal property is strictly prohibited. Disciplinary action will include financial remuneration for such damage or theft.

SAFETY: The burning of candles is prohibited in rooms. Tampering with fire alarms, fire-fighting equipment, or other safety and security equipment is strictly prohibited.

SMOKING: This is a drug-free conference. Thus, the use of cigarettes, pipes or cigars by adults or students, is not permitted.

USE OF ALCOHOL OR OTHER DRUGS: Any participant found to be under the influence of or in possession of alcoholic beverages or other drugs will be immediately removed from the conference. Use of any substance for medicinal purposes must be approved by the medical staff.

ROOMS: Male and female students will be housed in separate rooms. Opposite sex persons are not permitted in student rooms, **even when an advisor is present.**

Disciplinary Actions

An offending student's advisor will be involved in disciplinary decisions. However, final action will be taken by the conference administration.

1. **VERBAL REPRIMANDS** may be administered by any faculty advisor or conference administration. This action assumes momentary lapse of unacceptable behavior that is deemed hazardous to the individual or to others.
2. **TIME-OUTS** will be negotiated by the offending student, his/her faculty advisor and conference administration. Any time-out established will be randomly monitored by an assigned adult. Time-out is understood to mean assigned to one's room for a designated period of time.
3. **DISMISSAL** – Contact will be made with the offending student's parents by the conference administration. Parents will pick up their son/daughter, if possible, or will arrange travel. An official letter of dismissal will be sent to the student and the student's school.